

# PLAINFIELD MIDDLE SCHOOL BAND BOOSTERS

## Check Request Form



Please scan and attach all receipts to this form and send to the treasurer by either

E-mail: [treasurer@plainfieldbandboosters.org](mailto:treasurer@plainfieldbandboosters.org) or by

FAX: **(815) 425-8736**

Please retain all original receipts and provide them to the treasurer at the next Band Booster meeting or by mail. They will be needed as documentation for filing tax returns.

<b>Band Director / Officer:</b>  <hr/>	<b>Main School:</b>  <input type="checkbox"/> Aux Sable <input type="checkbox"/> Drauden Point <input type="checkbox"/> John F Kennedy <input type="checkbox"/> Heritage Grove <input type="checkbox"/> Indian Trail <input type="checkbox"/> Ira Jones <input type="checkbox"/> Timber Ridge <input type="checkbox"/> Central <input type="checkbox"/> Charles Reed <input type="checkbox"/> Creekside <input type="checkbox"/> Crystal Lawns <input type="checkbox"/> Eagle Point
<b>Budget Line:</b> <input type="checkbox"/> 5 <sup>th</sup> Grade <input type="checkbox"/> IGMEA <input type="checkbox"/> Aux Sable <input type="checkbox"/> Drauden Point <input type="checkbox"/> John F Kennedy <input type="checkbox"/> Heritage Grove <input type="checkbox"/> Indian Trail <input type="checkbox"/> Ira Jones <input type="checkbox"/> Timber Ridge	<input type="checkbox"/> Eichelberger <input type="checkbox"/> Freedom <input type="checkbox"/> Grand Prarie <input type="checkbox"/> Lakewood Falls <input type="checkbox"/> Liberty <input type="checkbox"/> Lincoln <input type="checkbox"/> Meadow View <input type="checkbox"/> Ridge <input type="checkbox"/> River View <input type="checkbox"/> Thomas Jefferson <input type="checkbox"/> Walker's Grove <input type="checkbox"/> Wesmere
<input type="checkbox"/> Booster Shop <input type="checkbox"/> Honor Band <input type="checkbox"/> Treasurer <input type="checkbox"/> Membership <input type="checkbox"/> Fall Fund Raiser <input type="checkbox"/> Spring Fund Raiser <input type="checkbox"/> School Reserves	

Date:	Short Description of Purchase / Service to be Provided:	Amount:
<b>Total Amount Requested:</b>		<b>\$</b>

<b>Make Check Payable to:</b>	<b>Check Needed by (*):</b>
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(\* ) Only if the check is urgently needed due to a specific deadline, otherwise please leave blank

<i>Check Issued on:</i>	<i>Check Number:</i>	<i>Payee:</i>	<i>Check Total:</i>
			<b>\$</b>
<i>Treasurer (Hubert Ley):</i>	<i>Date:</i>	<i>President (Jeff Sager):</i>	<i>Date:</i>

Plainfield Middle School Band Boosters  
**Hubert Ley, Treasurer**  
 P.O. Box 602  
 Plainfield, IL 60544

PHONE (630) 863-3888  
 FAX (815) 425-8736  
 E-MAIL [treasurer@plainfieldbandboosters.org](mailto:treasurer@plainfieldbandboosters.org)  
 WEB SITE <http://plainfieldbandboosters.org>